

**CFUW AGM CREDENTIALS FORM - CLUB DELEGATE OR PROXY**

**Signed and authorized form to be sent to Betty Dunlop at national office, [cfuwfls@rogers.com](mailto:cfuwfls@rogers.com) by June 1, 2018**

1. **Voting at the CFUW AGM** – If your Club is in good standing—that is, it has paid its 2018-19 dues and is in compliance with CFUW’s Articles and Bylaws—it is entitled to vote on business arising at the upcoming electronic CFUW Annual General Meeting. In order to cast the votes to which your Club is entitled, your Club MUST either:
  - A. Appoint a Club Delegate who will be attending the electronic CFUW AGM, OR
  - B. Appoint a Proxy – someone outside your club who will be attending the electronic AGM and who will act on your Club's behalf, if there is no Club member to attend.
  
2. **Who can hold a Proxy?** CFUW Bylaw 103 states that "A Club may name any attending Eligible Voter as its proxy with that person's written permission." "Eligible Voters" means designated representatives of Clubs in good standing, members of the Board of Directors, Regional Directors and Past Presidents. The Club must take action to name its proxy prior to the AGM and written permission from the proxy is simply an email or other written confirmation of her agreement.
  
3. **What is the credentials process?**
  - A. In order to vote, the Club delegate/proxy must ensure that she has sent in the completed credential/proxy for to the National Office.
  - B. This form must be completed to name either your Club's authorized delegate OR its authorized proxy.
  - C. The form must be signed and dated by a Club Officer and given to your Club delegate/proxy and sent to Betty Dunlop, at National Office, [cfuwfls@rogers.com](mailto:cfuwfls@rogers.com) by **June 1, 2018**.
  - D. National Office will confirm the information on this form, and ensure that the delegate is allotted the proper number of votes to which your Club is entitled.
  
4. **How many votes is our Club entitled to?** The number of votes your Club is entitled to cast is based on the number of members for which CFUW dues were paid for 2018-19. Voting at the AGM supports the decision making and democratic process of the organization.

<b>Credentials Information - Club Name</b>	
Name of Delegate	OR
Name of Proxy	
Signed by Authorized Club Officer _____	
PRINT NAME of OFFICER	
Dated	